

SEB17 Full Paper Layout

Authors developing full papers should be mindful of the recommended layout illustrated below, in addition to the Elsevier guidelines. Reviews, Track Chairs and Conference Chairs will be checking that full papers meet the following layout. Without the following sections, papers may be rejected.

Abstract - it must summarise the context to the paper, the gap in knowledge or practice, the methods adopted, some of the key findings and contributions to knowledge and/or practice, and the professions that would the paper useful to read.

Introduction – the discussion should introduce the paper including the aim, the objections and any research questions, the main topic, and give an overview of the sections in the paper. It should not commence a detailed literature review. This section should be short and condensed to a maximum of a couple of paragraphs only.

Context to literature (title should reflect the actual topic of the paper and not be ‘literature review’ for example it could ‘Sustainable Building Design’) – this discussion should give the context to the paper from the previously published literature, highlighting any weaknesses or gaps in knowledge and or practice. Appropriate citations must be used to support the arguments, discussions and reporting upon any facts. This section may have a number of sub-sections as appropriate and be entitled as such, for example ‘Sustainable Building design in the UK’.

Methodology – the discussion should focus on the methodology adopted which has been used to collect the data presented in the paper, and should be referenced accordingly.

Results – this section should present and discuss the results from the data collection / field work undertaken. Remember that readers of the paper may not be experts in your field, so try and be as clear as possible.

Discussion – this section should triangulate the findings from the literature review, the results section and also the author’s own viewpoints, and identify how the research questions have been addressed, and also how any gaps in knowledge and or practice have been addressed.

Any further work to be conducted, any limitations to the work and paper, and any recommendations from the work should also be discussed in the Discussion section.

Conclusions – this should summarise the contents of the paper, but it should not discuss any text that has not already been discussed in earlier section of the paper. If authors use this section to discuss any new work not discussed elsewhere in the paper, then it will be rejected. This should be a relatively short section over one to three paragraphs.

Acknowledgements – this section may or may not be included and is used by authors to acknowledge thanks to any funders, partners or other contributors to the work.

References – within the text citations must follow Vancouver style i.e. [1] and within the list of references also.